

Proceedings of Board of Study(BoS) meeting held on 6<sup>th</sup> March 2024

Board of Study, meeting of Hindi was held on dated 6<sup>th</sup> March 2024 in the department of Hindi.  
The following members were present.

1. Dr. Muralidhar Majhi, Coordinator & Chairman of Bos Hindi
2. Member present virtually
  - (1) Dr. Jayanta Kar Sharma, Retd. Professor, Govt Women's College, Sambalpur
  - (2) Dr. Dasharathi Behera, Faculty, School of Hindi
  - (3) Dr. Pranati Behera, Faculty, School of Hindi

The following resolution was made in the meeting

1. Two value added course introduced
  - (a) Certificate course in Functional Hindi
  - (b) Spoken and written Hindi for Non-Hindi Speaking Students and employee
2. Courses duration is 3 months, 30 hours
3. One paper each course consists of 4 units
4. Per unit 6 hours study
5. Recommended List of Paper Setter, Examiners & moderators approved.  
(NB. Enclose in separate sheet)

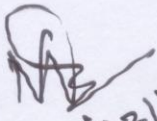
The meeting ended with vote of thanks to the chair

Name & designation

1. Dr. Muralidhar Majhi, Coordinator & Chairman of Bos Hindi
2. Dr. Jayanta Kar Sharma, Retd. Prof., Govt Women's College, Sambalpur
3. Dr. Dasharathi Behera, Faculty, School of Hindi
4. Dr. Pranati Behera, Faculty, School of Hindi

Dr.  
6/3/2024

F. Behera  
6/3/2024

  
06/03/2024

Jayanta Kar Sharma  
6/3/2024

## Value added Course

### School of Hindi

#### Gangadhar Meher University

Course Code	SWH
Name of Course	Spoken and written Hindi for Non-Hindi speaking Students and employee
Total Hours	30
Duration	3 months

#### Objectives:

- To equip the learners with effective speaking and listening skills in Hindi.
- To enable the students to learn fundamental of language and its usage in different life situations.
- To make them realize the communication potential of Hindi Language.
- To train them to use Hindi language effectively to face interviews, group discussion and public speaking
- To enable the students to know about the structure of language
- To make Hindi easy and user Friendly for everyday use.

#### Course Details:

**Unit-I Introduction (6 Hrs)**

Alphabets-vowels, consonants, making two letters, three letters.

**Unit- II Names and Numbers (6 Hrs)**

Names of flowers-fruits, vegetables, birds, days, months, Directions

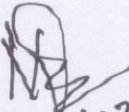
**Unit- III Grammar (6 Hrs)**

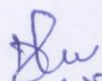
Noun-pronoun-verb-adjectives, adverb, tenses-gender

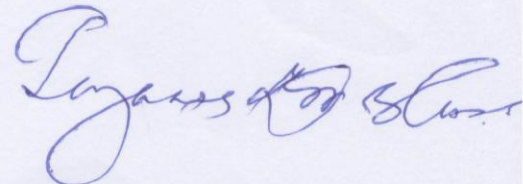
**Unit - IV Relationship (6 Hrs)**

Greetings-Terminology for kinship

**Unit- V Conversation (6 Hrs)**

  
06/03/2024  
Pranati Behra

  
6/3/2024



Conversation in various situation-daily routine-market-train-  
hotel-office-friends-family etc.

**References:**

1. Adhunik Hindi vyakaran aur rachna- Dr. Vasudev nandan Prasad
2. Pragyan Pathsala, Kendriya Hindi sansthan, Agra

**Course Outcome:**

1. Enable to make simple conversation in Hindi
2. Able to read and write Hindi sentences.
3. Knowledge in Basic Hindi.
4. Increases confidence to move on North India (interview purposes)
5. Generates interest to learn the hindi language further

*Pramati Patel*

*Shu*  
6/3/2024

*Layana S. S. S. S. S.*  
(Dr. J. K. Sharma)

*Shu*  
06/03/2024

## Value added Course

### School of Hindi

#### Gangadhar Meher University

<b>Course Code</b>	<b>CCFH</b>
<b>Name of Course</b>	Certificate Course in Functional Hindi
<b>Total Hours</b>	<b>30</b>
<b>Duration</b>	<b>3 months</b>
<b>Course</b>	<b>Value Added</b>
	Certificates will be issued after the successful completion of the course

#### Objectives:

- to equip the students with additional information and skills related to the functional perspective of Hindi Language.
- To focused on the career opportunities and working knowledge in the field of Hindi Industry.
- To enable the students to know about the structure of language
- To make Hindi easy and user Friendly for everyday use.

#### Course Details:

#### Unit-I Introduction (6 Hrs)

Official Language, Functional Hindi , Rajbhasha ke roop men Hindi, Sanskrutik setu ke roopm mein Hindi, Samvaidhanik swaroop

#### Unit- II Karyalayeen Anuvad ka vyavharik sandarbh (6 Hrs)

Prashasanik sandarbh mein hindi anuvad, Takneeki kshetra mein anuvad  
Vigyan kshetra men hindi anuvad, vidhi evam nyay ke sandarbh mein hindi  
Machine anuvad

#### Unit- III Hindi ki Prashasanik Shabdavali (6 Hrs)

Hindi ki karyalayeen prayuktiyan, Official Letter, Demi official Letters, Business Letters, Requests and complains

06/03/2024

Promati Bala

6/3/2024

Lugans

**Unit - IV Rozgar ke sandarbh men hindi**

(6 Hrs)

Shikshan, vigyapan & media, anuvad, bhasha udyog ke vibhinn sandarbh , Official language Hindi noting and drafting: Official terminology, Routine Noting's, Important Rules pertaining to OL Implementation

**Unit- V Computer and Hindi**

(6 Hrs)

Computer men Hindi typing, Unicode, translation and different drafts.

**References:**

1. Adhunik Hindi vyakaran aur rachna- Dr. Vasudev nandan Prasad
2. Pragyana Pathsala, Kendriya Hindi sansthan, Agra
3. Prayojan mulak hindi

**Course Outcome:**

1. Develop Communicative Hindi Skill
2. Develop Hindi letter writing Skill
3. Develop Official language Hindi skill

Pramati Behr

Dr  
6/3/2024

Lajwanti K. Sharma  
(Dr. J. K. Sharma)  
6/3/2024

Dr  
06/03/2024