



GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA) - 768004

NOTICE

Letter No. 131...../GMU/Date. 10.01.2024

To,

All HoDs & Coordinators of Schools and IQAC School & Section Coordinators,

Sir/ Madam,

This is the reminder letter (with reference to letter no. GMU/IQAC/2023/046/dt.06.10.2023) to all Schools & Sections to furnish the report of all academic events conducted by the School to the IQAC office positively. Both the hard copy & soft copy (duly signed & sealed by the Head) should reach the IQAC office within 15 days of the event. All the pending documents, if not submitted to IQAC till date, should be submitted by 15th January 2024. IQAC School & Section Coordinators are strictly advised to update their respective School files in the IQAC office.

IQAC mail-id: iqac@gmuniversity.ac.in (for submission of soft copy)

Contact to: Smt. Sweta Dhar, M- 9438000720 (for submission of hard copy)

Dateline: 15th January 2024 (submission of all pending data)

Attached herewith: 1) Letter no. GMU/IQAC/2023/046/dt.06.10.2023 (Annexure – I)
2) The format to give the details of an activity/ event
(format duly supported by photographs, newspaper cuttings or other details)
(Annexure – II)

By order of the Vice Chancellor


REGISTRAR

Memo No. 132 /Date 10.01.2024

Copy to: PA to VC/ PA to Registrar/ Dy. Registrar/ PGC/ Director, IQAC/ All School Heads & Coordinators/ All Section Heads/ All IQAC School & Section Coordinators/ System Manager Cell for information & necessary action.


REGISTRAR



OFFICE OF THE IQAC
GANGADHAR MEHER UNIVERSITY
AMRUTA VIHAR, SAMBALPUR (ODISHA) - 768004

Letter No. GMUIQAC/2023/046

Date: 06.10.2023

To.

All HoDs & Coordinators of all Schools

Sir/ Madam,

It has come to the notice of the undersigned that Schools are not updating the office of the IQAC regarding the academic, research, co-curricular etc. activities on regular and timely basis. It is therefore requested to all the Schools to furnish all information along with all the authentic documental evidences latest by 13th October 2023 to the IQAC office.

Kindly, take it as most urgent, because lack of documents of Schools IQAC is facing a lot of problems when data is needed by Govt. or any ranking of University. It should also be a regular connection of all Schools with IQAC office that to ensure all the activities of their School is recorded at IQAC which is very much needed for upcoming NAAC visit. Both Softcopy (mail-id: iqac@gmuniversity.ac.in) & Hardcopy of all the pending documents (if any) and current documents should be reach to IQAC office positively by the given dateline. For any necessary help or information Schools can contact to Mrs. Sweta Dhar (M-9438000720)


DIRECTOR, IQAC

Copy to: PA to VC/ PA to Registrar/ Dy. Registrar/ PGC/ Heads & Co-ordinators of all Schools/ System Manager Cell for information & necessary action.


DIRECTOR, IQAC



GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA)-768004

Internal Quality Assurance Cell (IQAC)

Departmental Activity Name

Name of the organizing School/ Section (s)					
Title of the event					
Date (DD/MM/YYYY) or Period (DD/MM/YYYY to DD/MM/YYYY) of the event					
Name/Designation of the Convener(s) of the event					
Resource Persons Details	Sl. No.	Resource Person Name	Designation	Affiliation	Website link (if any)

Participant's details	A. No. of student participants from GMU		
	B. No. of student participants from outside GMU		
	C. No. of faculty participants from GMU		
	D. No. of professional participants (faculty/industry person etc.) from outside GMU		
	Total number of participants (A+B+C+D)		
	Name and address of University/ institute of the outside participants (up to 10)	Sl. No.	Name of the University/institute
1			
2			
Description about the event (200-300 words) and its Significance/Scope (100-200 words)			
Poster and Photograph/Media Clip of the event (insert up to 4 nos. of documents including poster)			

Name/Full Signature of Conveners

Full signature of Departmental IQAC Coordinator

Full Signature of Head with seal