



**OFFICE OF INTERNAL QUALITY ASSESSMENT CELL (IQAC)  
GANGADHAR MEHER UNIVERSITY, SAMBALPUR**

**Minutes of the meeting held on 21.10.2021 for work plan preparation on  
our Times Higher Education (THE) Impact world ranking -2021  
participation**

An IQAC meeting was held in the period 11 am – 2 pm on 21.10.2021 for the preparation of our university's participation in Times Higher Education (THE) Impact World Ranking-2021 in the presence of following member

1. Dr. U. C. Pati (Deputy Registrar)
2. Prof. S. K. Das (Director, IQAC)
3. IQAC Coordinators of different Schools/sections

The minutes of this meeting is given below

1. The meeting started with the welcome speech by Prof. S K Das
2. It was followed by a motivational speech by Dr. U. C. Pati, Deputy Registrar. (He was present in the meeting for about 15 min.)
3. Prof. S. K. Das presented the last year submitted THE Impact Ranking form.
4. Detail discussion was made about the content to added for this year THE Impact Ranking of our university
5. A responsibilities chart was prepared. According to this, 5 groups were formed to lead the form filling work for different SDGs. Details of this group and their responsibilities are given in **Annexure-I**. This annexure also contains the details of the work plan.
6. Meeting was ended with the thanks giving speech of Prof. S. K. Das.

*Susanta Kumar Das*

**DIRECTOR, IQAC**

(25.10.2021)

**Director, IQAC  
Gangadhar Meher University  
Sambalpur**

## Annexure-I

### (Times Higher Education Ranking responsibility chart)

#### A. Brief details of the responsibility of the group:

For each SDG, there will a set of questionnaires. These questionnaires are targeted towards the role/action of our university for fulfilling the various SDGs. We have to respond each questionnaire in form of a comment of 300 words along with maximum 3 supporting documents. The comment as well as supporting document will be uploaded in the website against each

The role of each group is

- Collection of all the softcopy of supporting documents/reports from IQAC office for each questionnaire.
- Prepare a mega report based on all the collected supporting documents/report
- If no supporting document/report is available for a particular questionnaire then generating it.
- If possible organizing some events within 3<sup>rd</sup> Nov. 2021 in support of some questionnaire and preparing the supporting document/report for it.
- Preparing a comment write-up (maximum 300 words) for each questionnaire. This comment should reflect our action/role in support of the questionnaire. It should also cite our prepared report/supporting document.
- Finalization of the above things in discussion with Director, IQAC.
- Uploading the comments and the supporting documents/report in the website of THE.

#### B. Details of the group :

Sl. No.	Group No.	Faculty Name (with Designation & School Name)	SDG to take care
1	01	i) Dr. Priyabrata Panda, Asst. Prof., School of Commerce (Group leader) (ii) Sri Bhubaneswar Sabar, Asst. Prof., School of Anthropology iii) Dr. Pragnya Sahoo, Asst. Prof., School of Botany iv) Dr. Pradosh Kumar Acharya, Asst. Prof., Botany	SDG-1 (No Poverty)
2	02	i) Dr. P. Muralidhar Sharma, Asst. Prof., School of English (Group leader) (ii) Dr. Usha Manasi Mohapatra, Asst. Prof., School of Computer Science iii) Dr. Muralidhar Majhi, Asst. Prof., School of Economics iv) Sri Sala Besra, Asst. Prof., School of Hindi v) Dr. Yudhisthira Jamudulia, Asst. Prof., School of Mathematics vi) Dr. Jamric Ekka, Asst. Prof., School of Philosophy	SDG-17 (Partnership with others)

3	03	i) Dr. Atul Ku. Pradhan, Asst. Prof., School of History (Group leader) ii) Dr. Rosalien Rout, Asst. Prof., School of Library & Info. Sc. iii) Dr. Parikhita Bhoi, Asst. Prof., Odia iv) Dr. Pratima Srangi, Asst. Prof., School of Political Science v) Dr. Rupashree Brahmakumari, Asst. Prof., School of Psychology	SDG-5 (Gender Equality)
4	04	i) Dr. Ananta Prasad Chakraborty, Asst. Prof., School of Physics (Group leader) ii) Dr. Kumud Ch. Panigrahi, Asst. Prof., School of Sociology iii) Dr. Nirupama Sahoo, Asst. Prof., School of Statistics (iv) Dr. Chandan Sahu, Research Officer (Group leader) v) Dr. Neena Dash, Asst. Prof., School of Education	SDG-4 (Quality Education)
5	05	i) Dr. Raghunath Satpathy, Asst. Prof., School of Bio-Technology (Group leader) ii) Ms. Suprava Nayak, Asst. Prof., School of Chemistry iii) Dr. Dillip Kumar Sahoo, Asst. Prof., School of Zoology iv) Dr. Sujit Kumar Jally, Asst. Prof., School of Geography	SDG-13 (Climate Action)

**C. Responsibility of each group member**

To give best supporting hand to the group leader

**D. Responsibility of each group leader**

- Distributing the work among each group member
- Supervising the work of each member
- Ensuring the smooth flow of the work of each member
- Presenting the report before the director, IQAC for feedback to improve

**E. Responsibility of Director, IQAC**

- Making the blue print/work plan (Done)
- Distributing the work among each group (Done)
- Supervising the work of each member
- Monitoring the smooth flow of the work each group
- Presenting the report before the competent authority for feedback to improve

**F. Workflow details/Dead line (Last date of submission : 12.11.2021)**

Sn	Work	Deadline
1	Completion of first round of work by each group	31-10-2021
2	Presentation of the report and supporting document by group leader before the IQAC director and all other members for feedback	3.30pm, 01-11-2021
3	Implementation of the above feedback	03-10-2021
4	Presentation of the updated report and supporting document by group leader before the IQAC director for giving final touch	3.30pm, 04-11-2021

5	Presentation of the complied report and supporting document by IQAC Director before the competent authorities for feedback (All other members will also be present in this meeting to listen carefully the feedback)	05-11-2021
6	Implementation of the above feedback	06-11-2021
7	Uploading comment and the supporting documents/reports in the website of THE by each group (do not CLICK on the SUBMIT button, Just save each and every entry)	08-11-2021
8	Cross verification of all the entries by Director, IQAC and <b>Esteemed Dy, Registrar sir</b> and generating the PDF preview.	09-11-2021
9	Taking the hardcopy print of the PDF preview by Sweta Dhar madam and getting the signature of <b>Esteemed Dy, Registrar sir and Esteemed Registrar madam</b>	10-11-2021
10.	Endorsement of submission by <b>Esteemed Dy, Registrar Sir and Esteemed VC Sir</b> in the website of THE by clicking on the appropriate button	10-11-2021

\* *Susanta Kumar Das*

**DIRECTOR, IQAC**

(25.10.2021)

**Director, IQAC  
Gangadhar Meher University  
Sambalpur**