

**GANGADHAR MEHER UNIVERSITY  
AMRUTA VIHAR, SAMBALPUR**

No. 159 /EC

Date: 12.02.2025

**NOTICE**

It is for information to all concerned that the distribution of Degree Certificates of UG (Arts/ Science/ Commerce /B. A B.Ed./ B.Sc. B.Ed. / BBA / B.Sc. IST), PG (Arts/ Science / Commerce/ M.SC ETC), MBA, MBA (FM) & MCA of 2024 pass-out batch will be issued at Certificate Section, Ground floor (New Administrative Building) from **13<sup>th</sup> February,2025** onwards.

**Documents to be Submitted for Issue of Degree Certificate: -**

1. Application Form in original (Available in **University Fee Counter**).
2. Challan in Original (Available in **University Fee Counter**).
3. Self-attested (**Signature with date**) photocopy (Xerox) of Provisional Certificate cum Mark Sheet.
4. Self-attested (**Signature with date**) photocopy (Xerox) of. Aaddhar Card & ABC ID.
5. Original ID proof ( Aaddhar/PAN/Voter ID) during receive of Certificates.

**N.B: - During Day Office (Office time :10.00AM to 05.00PM): -**

Apply timing: - 10.00 AM to 1.00 PM

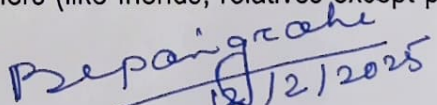
Certificate will be issued: - 3.30 PM to 5.00 PM

**During Morning Office (Office time :07.00AM to 01.00PM): -**

Apply timing: - 07.00 AM to 11.00 AM

Certificate will be issued: - 12.00 PM to 1.00 PM

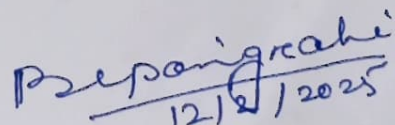
Note: - Students **must bring blue/black pen while receiving certificate** to put his/her signature on register. Original degree certificate of one student cannot be taken by others (like friends, relatives except parents, senior or junior etc.)

  
12/2/2025  
**CONTROLLER OF EXAMINATION**  
**G.M. UNIVERSITY, SAMBALPUR**  
Controller of Examinations  
G.M. University, Sambalpur

Memo No. 160 /EC

Date 12.02.2025

Copy to All Notice Boards/ All HODs/ PA to VC/ PA to Registrar/ Chairman, PGC/ System Manager, ICT cell for information.

  
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