

**GANGADHAR MEHER UNIVERSITY**  
**AMRUTA VIHAR, SAMBALPUR**



No 2638 /GMU

Date: 14.07.2023

Notice

All faculties are requested to submit the PBAS form with supporting document on or before Dt.25.07.2023.They can download the PBAS form from the G.M University website under 'ACADEMIC'.

No 2639 /GMU

Copy to PA to VC/PA to Registrar/Dy. Registrar for information and necessary action

Chairman PG Council

Date: 14.07.2023

Chairman PG Council



# GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA)-768004

## ANNUAL SELF-ASSESSMENT FOR THE PERFORMANCE BASED APPRAISAL SYSTEM (PBAS)

(To be submitted for each academic year through respective Head)  
(from 01<sup>st</sup> Jun, 20..... to 31<sup>st</sup> May, 20..... )

### A. GENERAL INFORMATION:

- a) Name :
- b) Category :
- c) Date of Birth :
- d) Address (Residential) :
- e) Ph.No.& Email ID :
- f) Designation :
- g) School :
- h) Area of Specialization :
- i) Date and nature of initial appointment in the University:

### B. TEACHING AND INVOLVEMENT in the University students related activities/research activities:

<b>1.TEACHING:</b> (Classes taught includes sessions on tutorials, lab and other teaching related activities) (Give semester-wise details, wherever necessary)								
Sem ester	Course title and type (Lecture, T-, Tutorial-, Workshop, P-practical, Tr. Training)	Total Classes Assigned (hours)	Number of Classes Taught (hours) / Total Classes Assigned) X 100%	Teaching = (Number of Classes Taught / Total Classes Assigned) X 100%	% Claimed by the Candidate (Refer Appendix II , Table-1)	Verified by the IQAC	Remarks	Encl No.
Odd Sem								

Even Sem								

2. **INVOLVEMENT** in the University students related activities/researchactivities:

		<b>Activity</b>	Claimed by the Candidate (Refer Appendix II , Table-1)	Verified by the IQAC	Remarks	Encl No.
	Odd Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.				
		b. Examination and evaluation duties assigned by the Department/School / university or attending the examination paper evaluation.				
		c. Student related co-curricular, extension and field-based activities such as student clubs, career / student counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.				
		d. Organising seminars/ conferences/ workshops, other Department/ School / /university activities.				
		e. Evidence of actively involved in guiding Ph.D. students.				
		f. Conducting minor or major research projects sponsored by national or international agencies.				
		g. At least one single or joint publication in peer reviewed or UGC list of Journals.				

	Even Sem.	a. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.				
		b. Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation.				
		c. Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.				
		d. Organising seminars/ conferences/ workshops, other Department/ School/ university activities.				
		e. Evidence of actively involved in guiding Ph.D students.				
		f. Conducting minor or major research projects sponsored by national or international agencies.				
		g. At least one single or joint publication in peer reviewed or UGC list of Journals.				

**C.IMPROVEMENT OF PROFESSIONAL COMPETENCE** (Details regarding refresher courses/orientation programs attended, participation in summer schools, workshops, seminars, symposia etc.):

Sl .no	Activities	Attend ed/ Organ ized	Period			Organizing institutio n/place	Det ails	Encl. No
			From	To	Duratio n(days)			
1	Refresher courses attended							
2	Orientation Programs attended							
3	Organized/Participated in summer schools							
4	Organized/ Participated in workshops							
5	Organized/participated in seminars							
6	Organized/participated in symposia							
7	Any other							

**D.ACADEMIC / RESEARCH SCORE.** (As per UGC Regulations 2018, APPENDIX II, Table 2: Methodology for University and College Teachers for calculating Academic/ Research Score)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

Sr. No.	Title of the Research Paper	Name of the Journal	Vol. , PP No.& Year	Impact Factor*	Type of Authorship (First author/corresponding author/Principal/co-author)	Sr. No. in UGC listed Journals	DOI	Claimed Score	IQAC Verified Score	Encl. No.

Impact Factor\* to be calculated as per Thomson Reuters List.

**2. Publications (other than Research papers)**

Sr. No.	Title of the Book	Author	Co-Author(s)	Name of the Publisher, Month, Year	ISBN / ISSN	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Books authored which are published by:</b>								
<b>International publishers</b>								
<b>National publishers</b>								
<b>Chapter in Edited Book</b>								
<b>Editor of Book by International Publisher</b>								
<b>Editor of Book by National Publisher</b>								
<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>								
<b>Chapter or Research paper</b>								
<b>Book</b>								

**Note:** Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

### 3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.

Sr. No.	Activity*	Claimed Score	IQAC Verified Score	Encl. No.
<b>(a) Development of Innovative pedagogy</b>				
<b>(b) Design of new curricula and courses</b>				
<b>(c) MOOCs</b>				
Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)				
MOOCs (developed in 4 quadrant) per module/lecture				
Content writer/subject matter expert for each module of MOOCs (at least one quadrant)				
Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)				
<b>(d) E-Content</b>				
Development of e-Content in 4 quadrants for a complete course/e-book				
e-Content (developed in 4 quadrants) per module				
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)				
Editor of e-content for complete course/ paper /e-book				

\* Each activity should be claimed by the applicant with supporting documents.

### 4. (a) Research Guidance

#### Ph.D. awarded / Thesis submitted\*

Sr. No.	Name of the Scholar	Title of the Thesis	Awarded / Thesis submitted	University	Month and Year	Claimed Score	IQAC Verified Score	Encl. No.

\* Submit Ph.D. Notification/Certificate of Submission

**M.Phil./P.G. awarded \***

Sr. No.	Name of the Scholar	Title of the Dissertation/ Thesis	M.Phil . / P.G.	University	Month and Year	Claimed Score	IQAC Verified Score	Encl . No.

\* Submit M.Phil./P.G. Notification /Certificate of awarded

**(b) Research Projects Completed**

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			

**(c) Research Projects Ongoing:**

Sr. No.	Title of the Project (More than 10 lakhs)	Name s of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	IQAC Verified Score	Encl . No.
					From	To			

**(d) Consultancy**

Sr. No.	Title and Nature of the Project	Agency to it is offered	Grant Component	Duration		Claimed Score	IQAC Verified Score	Encl. No.
				From	To			

## 5. (a) Patents

Sr. No.	Details of Patent	International / National	Year	Claimed Score	IQAC Verified Score	Encl. No.

**(b)\*Policy Document** (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

Sr. No.	Details of Policy Document	International / National / State	Year	Claimed Score	IQAC Verified Score	Encl. No.

**(c) Awards / Fellowship / Honours and Prizes received:**

Sr. No.	Name of the Award / Fellowship	Awarding Institute/ Organization	International/ National	Date Awarded	Claimed Score	IQAC Verified Score	Encl. No.

**6. \*Invited Lectures / Resource Person/ Paper Presentation in Seminars/ Conferences/full paper in Conference Proceedings** (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sr. No.	Title of the paper presented	Name of the event and organizer	Funding agency	Invited /Oral/Poster	Duration	International (Abroad)/ international (within country) / National / State / University level	Claimed Score	IQAC Verified Score	Encl. No.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.



**E: Membership** of Professional Bodies, Editorship of Journals etc.:

Sl.no	Membership	Period			Details	Encl.
		From	To	Duration		
1	Professional bodies					
2	Editorship of Journals					
3	Any other					

**F. DETAILS OF EXTENSION WORK/COMMUNITY SERVICE UNDERTAKEN:** (Only items not covered above)

Sl.no	Activities/ type	Role/objectives	Period			Details	Encl.
			From	to	Duration		
1	Extension Work						
2	Community Service						
3	Any other						

**G. PARTICIPATION IN CORPORATE LIFE:** (Only items not covered above)

Sl. no		Period			Role/ participation	Short account of your contributions	Encl.
		From	To	duration			
1	University (Administrative & allied work)						
2	Co-curricular activities						
3	Enrichment of campus life (hostels, sports, games, cultural activities):						
4	Students welfare and Discipline:						
5	Membership/Participation in Bodies/Committees on Education and National Development						
6	Professional Organizations of Teachers						
7	Any other						

## Applicant Claimed Score

Summary of Total Claimed Score ( D1 + D2 + D3 +D4 + D5 + D6)							
Academic Year_____	D1	D2	D3	D4	D5	D6	Total Claimed Score
Assessment Period from_____ to _____							

## VARIFIED BY THE COMITTEE

Summary of Total Claimed Score ( D1 + D2 + D3 +D4 + D5 + D6)								Remarks
Academic Year_____	D1	D2	D3	D4	D5	D6	Total Claimed Score	
Assessment Period from_____ to _____								

**Contributions made towards the development of the university:**

### **Declaration**

I, \_\_\_\_\_ hereby solemnly certify that the information provided above are true and correct to the best of my knowledge and belief.

**Place:**  
**Date:**

**Signature of the applicant \_\_\_\_\_**  
**Designation**

**Remarks of the Reporting Authority....**

**Head**

**School of .....**

**Remarks of the Reviewing Authority....**

**Chairman, PGC**

**Remarks of the Accepting Authority....**

1. Assessment of work output, attributes & functional competencies [Scale- 1(lowest) to 5(highest)]

SL.NO	DESCRIPTION	RATING	SL.NO	DESCRIPTION	RATING
1	Attitude to work		6	Co-ordination ability	
2	Sense of responsibility		7	Ability to work in a team	
3	Communication skill		8	Knowledge of Rules/Procedures/IT skills/Relevant subject	
4	Leadership qualities		9	Initiative	
5	Decision-making ability		10	Quality of work	

2.Attitude towards SC/ST/Women/Weaker Sections & relation with public

3.Inadequacies, deficiencies or shortcomings, if any (Remarks to be treated as adverse)

4.Overall Grading (Please sign in appropriate box)

Outstanding

Very Good

Good

Average

Below Average

Vice Chancellor



No. 4450 / GMU

Date: 01/11/2023

**NOTIFICATION for CAS-2023**

In pursuance of resolution of the Department of Higher Education, Govt. of Odisha notified vide No. HE-FEIR-MISC-43/2016-7883/HE Date: 04/04/2016 and Syndicate resolution No. 31.24.2 of the 31<sup>st</sup> Syndicate dtd.21.11.2022, Career Advancement Scheme (CAS) is implemented in Gangadhar Meher University with the following guidelines and instructions:

- 1) Those teachers who become eligible for CAS promotion after 18.07.2018, their promotion will be governed by UGC Regulation, 2018 as per DHE Letter No. 32861/HE dt. 13.08.2021.
- 2) All CAS promotion shall be governed by the instructions received from the Hon'ble Chancellor's office vide order No. 10844/SG(HE) dtd. 05.11.2021.

Eligible Teachers of the University may apply in the prescribed format for the promotion by filling the form (Part-A, Part-B and Part-C) with all annexures numbered serially, available in the **University website [www.gmuniversity.ac.in](http://www.gmuniversity.ac.in)**

**Last Date: 30.11.2023**

**General Instructions:**

1. The filled-in application form signed by the candidates must be submitted along with a Non-Refundable Bank Challan of 2000/- drawn in favour of the '**Comptroller of Finance, Gangadhar Meher University**', payable at **UCO Bank, Budharaja, Campus Branch A/C No.21010110045411**. Applications without the Bank Challan shall not be considered. The 'University Copy' of the Challan should be attached with the application.
2. The application form duly filled in by the candidate must be supported by self-attested copies of all evidence of teaching, research experience and production of Ph.D. scholar, copies of relevant pages (1-2 pages) of the published articles, etc. as detailed in the form.
3. The application, through proper channel must reach the Registrar's office on or before **30.11.2023**.
4. For detail of the Research Score please visit the UGC website/Gangadhar Meher University website.
5. Certificate for Refresher Course/Orientation Programme /RM/FDP must be substantiated by enclosing copy of office order/permission letter/NOC issued for attending the same by the competent authority.
6. Candidates are required to produce their original Certificates and Mark sheets/testimonials for verification at the time of document verification.
7. The candidate needs to authenticate each page of the application form and enclosures by his/her full signature on each page and should be submitted through proper channel.
8. Applications received in incomplete form or not in prescribed format shall be rejected.

By order of Vice Chancellor

  
REGISTRAR 01/11/2023

Memo No. 4451 /GMU

Dt 01/11/2023

Copy forwarded for information and necessary action to the:-

- 1) Chairman, P.G.Council, G.M. University.
- 2) Director, IQAC. G.M. University.
- 3) Deputy Registrar, G. M. University.
- 4) Comptroller of Finance, G. M. University.
- 5) All H.O.D.s of G.M. University. He/ She is requested to circulate this notification among the faculty members.
- 6) P.A. to Vice-Chancellor for the information of the VC.
- 7) System Manager Cell. Sri Ashish Kumar Patel, SM is requested to upload the notification along with the Application Form (Part-A, Part-B and Part-C) and Bank Challan form in the University website.

*for*  
REGISTRAR  
*ms*  
*01/11/2023*



# GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR, ODISHA

## PROFORMA FOR PROMOTION UNDER CAS PROMOTION

ADVERTISEMNT NO: ..... DATE: .....

### GENERAL INFORMATION AND ACADEMIC BACKGROUND PART-A

(Refer to UGC guidelines 2018 on CAS promotion for University Teachers)

(PLEASE TICK THE REQUIRED BOX)

<input type="checkbox"/>	1	Assistant Professor from Stage 1 to Stage 2	Academic Level 10 to Academic Level 11
<input type="checkbox"/>	2	Assistant Professor from Stage 2 to Stage 3	Academic Level 11 to Academic Level 12
<input type="checkbox"/>	3	Assistant Professor from Stage 3 to Associate Professor (Stage 4)	Academic Level 12 to Academic Level 13A
<input type="checkbox"/>	4	Associate Professor from Stage 4 to Professor (Stage 5)	Academic Level 13A to Academic Level 14

(1) Name in full: Shri/ Smt./ Ms./ Dr. \_\_\_\_\_  
(In Block Letters)

(2) Present designation with Academic Level: \_\_\_\_\_

(3) Date of joining in the present designation: \_\_\_\_\_

(4) Date of Eligibility for Promotion             

For the Position of \_\_\_\_\_

(5) Duration of Assessment period for promotion to next Academic Level: \_\_\_\_\_

(6) Department: - \_\_\_\_\_ (ii) Nationality \_\_\_\_\_

(7) Date of Birth                Age : \_\_\_\_\_    Birth Place: \_\_\_\_\_  
                                D D        M M        Y Y Y Y

(8) Marital Status (✓)    Married        Single   

(9) Please Tick (✓) appropriate box. Please enclose Caste / Medical Certificate of appropriate authority, if applicable  
S.C.        S.T.        SEBC        General        Divyang

(10) Full Address for correspondence (In Block Letters)

(i) Present _____ _____ City _____ PIN <input style="width: 40px; height: 15px;" type="text"/> Dist. _____ State: _____ Mobile No. <input style="width: 100px; height: 15px;" type="text"/> E-Mail :- _____	(ii) Permanent _____ _____ City _____ PIN <input style="width: 40px; height: 15px;" type="text"/> Dist. _____ State: _____ Mobile No. <input style="width: 100px; height: 15px;" type="text"/> E-Mail :- _____
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

(11) Educational Qualifications: (Only submit photocopy of your Ph.D degree/notification, if applicable)

Sr. No.	Examination Passed	Principal Subjects	Name of the University or Examination Body	Full Marks	% of Marks secured with Div., Class, Grade	Year of passing
1	2	3	4	5	6	7
1	S.S.C					
2	H.S.C.					
3	Graduation				Overall %: Hons %: Distin.: Yes/No	
4	Post Graduation					
5	M. Phil.				Date :	
6	Ph.D.				Date :	
	Title of Ph.D. Thesis	:				
7	Others					

(12) Total Teaching/Research Experience (Full Time, Regular):

(13) Area of Specialization: \_\_\_\_\_

(14) Date of award of Ph. D.: \_\_\_\_\_

(15) Awards for Best Research Article/Paper Published/Essay Competition/etc (in the relevant period):

<b>Sr. No.</b>	<b>Name of Award</b>	<b>State Level/ National level/ International Level</b>	<b>Awarding Body</b>	<b>Date</b>

(16) Visits to other Institutions for Academic Purpose (National/International) (in the relevant period):

<b>Sr. No.</b>	<b>Institutions</b>	<b>Duration</b>		<b>Purpose of Visit</b>	<b>Sponsoring Agency</b>
		<b>From</b>	<b>To</b>		

(17) Name of Professional Associations in which you have held important positions or have been active member of/ Fellowship of Academic Societies/ Others.

<b>Sr. No.</b>	<b>Designation</b>	<b>Body/ Institutions</b>	<b>From</b>	<b>To</b>	<b>Duration</b>



(18) Any other relevant information (Not mentioned above):

Declaration

I, \_\_\_\_\_ hereby solemnly certify that all the information provided in this application form is true and correct to the best of my knowledge and belief. I also declare that I am eligible for the applied post as per CAS UGC 2018 guidelines and have also filled in the Part-B and Part-C of the application form (which is being submitted along with the Part-A of form) for calculation of the Research Score. I also declare that the ACR reports of the required duration have been filled and submitted with the Head of the School.

Place: \_\_\_\_\_ Signature of the applicant \_\_\_\_\_

Date: \_\_\_\_\_ Designation \_\_\_\_\_

Forwarded by:

Signature, Head of the School  
School of .....

Signature of Chairman, PGCO



## **PART- B**

### **Assessment Criteria and Methodology (Academic/Research)**

**(As per UGC Regulations 2018, APPENDIX II, AND TABLE 2: Methodology for University and College Teachers for calculating Academic/ Research Score.)**

***All entries to be in descending chronological order (Starting with the latest first)***

- 1. RESEARCH PAPERS IN PEER-REVIEWED OR UGC LISTED JOURNALS:** (Please attach copy of only the front page or first two pages of the articles and mention Annx. No. as in the table below at the right top corner):

Sl. No.	Title of the Paper	Journal Name	ISSN No.	Month & year of publication, Volume, no. & page nos.	Whether peer reviewed, Impact factor if any (as per Thomson Reuters list)	No. of Co-authors	Whether you are the First/Principal / Corresponding Author	Total Research Score for the article	Self Assed Research Score by the candidate	Verified Research Score by Scrutiny Committee	Annx. Page Nos. (J1,J2, J3,...)
1											
2											
3											
4											
5											
	<b>Total of 1.</b>										

**Verified Research Score by Scrutiny Committee of 1:**

**2. Publication other than Research Papers:** (Please attach copy of front page of the book/chapter and mention Annx. No. as in the table below):

<b>(a) Books Authored</b>									
S.No.	Title of the Book	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	Research Score	Annx. Page Nos. (K1, K2, K3,...)

<b>(b) Chapter in Edited Books</b>										
S.No.	Title of the Book	Title of Chapter	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	Research Score	Annx. Page Nos. (K11, K12, K13, ...)

<b>(c) Editor of Book</b>									
S.No.	Title of the Book	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	Research Score	Annx. Page Nos. (K21, K22, K23, ...)

<b>(d) Translation works in Indian and Foreign Languages</b>									
S.No.	Title of the Book/Manuscript translated	ISBN No.	Publisher	Whether International / National	No. of Co-authors	Whether you are the main author	Year of Publication	Research Score	Annx. Page Nos. (K31, K32, K33,...)
<b>Total of 2 (a-d).</b>									

**Verified Research Score by Scrutiny Committee of 2(a-d):**

**3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of new and innovative courses and curricula:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

<b>3(a) Development of innovative pedagogy</b>					
S.No.	Description	Research Score	Annx. Page Nos. (L1, L2, L3,...)		
<b>3 (b) Designing of new curricula/courses</b>					
S.No.	Title of the course / Curricula	Year of designing	Whether the course was developed individually/in collaboration	Research Score (02 per course/ curricula	Annx. Page Nos. (L11, L12, L13, ...)

<b>3 (c) MOOCs</b>							
S.No.	Development of complete MOOCs in 4 quadrants Description:	No. of Credits	No. of module/lecture/ credit hours	Year of development	Acted as content writer / subject expert	Research Score	Annx. Page Nos. (L21, L22, L23, ...)
<b>Course Coordinator for MOOCs</b>							
S.No.	Title of the course / Curricula	No. of Credits	Year of designing	Whether the course was developed individually/in collaboration	Modification of already existing course/curriculum	Research Score	Annx. Page Nos. (L31, L32, L33, ...)
<b>3 (d) Development of E-Learning Delivery Process/Material</b>							
S.No.	Title of module developed	Complete course or module or paper or e-book	Editor or Developer	Developed for	Year	Research Score	Annx. Page Nos. (L41, L42, L43, ...)
<b>Total of 3 (a-d).</b>							

**Verified Research Score by Scrutiny Committee of 3(a-d):**

**4. Research:** (Please attach copy of requisite documents like notification/award letter/sanction letter, etc and mention Annx. No. as in the table below.):

<b>4 (a) Research Guide</b>						
	Degree awarded (Number of students)	Thesis submitted (Nos.)	Supervisor / Co-Supervisor	Year	Research Score	Annx. Page Nos. (M1, M2, M3, ...)
(i) Ph.D. or Equivalent	Main Supervisor: Co-Supervisor:	Main Supervisor: Co-Supervisor:				
(ii) M.Phil / P.G. Dissertation						

<b>4 (b) Research Projects</b>									
S.No.	Title of the Project	Sponsoring Agency	Amount of the Project	Duration of the Project	Whether you are the Principal Investigator (Yes / No)	Status as on date (Completed or ongoing)	Year	Research Score	Annx. Page Nos. (M11, M12, M13, ...)

<b>4 (c) Consultancy</b>									
S.No.	Title of the Project	Consulting Agency	Amount mobilized of Project	Duration of the Project	Whether you are the Principal Consultant (Yes / No)	Status as on date	Year	Research Score	Annx. Page Nos. (M21, M22, M23, ...)

<b>Total of 4 (a-c).</b>									

**Verified Research Score by Scrutiny Committee of 4(a-c):**

**5. Patents and Policy document:** (Please attach copy of requisite documents and mention Annx. No. as in the table below):

<b>5. (a) Patents</b>						
S.No.	Name of the Patent awarded	Year of award	Year of award	International / National	Research Score	Annx. Page Nos. (N1, N2, N3, ...)

<b>5. (b) Policy Document</b>						
S.No.	Title of the Document	Submitted to International/National body or Central / State Govt.	Whether you are the Principal Author (Yes/No)	Year	Research Score	Annx. Page Nos. (N11, N12, N13, ...)

<b>5. (c) Fellowship / Awards</b>						
S.No.	Name of the Award / Fellowship	Name of the Awarding Body	Whether International/National Level Fellowship Award	Year	Research Score	Annx. Page Nos. (N21, N22, N23, ...)
<b>Total of 5 (a-c).</b>						

**Verified Research Score by Scrutiny Committee of 5(a-c):**

**6. Seminars and conferences:** (Please attach copy of certificates/requisite documents and mention Annx. No. as in the table below):

<b>6. Invited lectures/Resource Person/Paper Presentation in Conferences/Seminars/Full paper in Conference Proceedings</b>								
S.No.	Title of the Paper presented / Invited Lecture	Whether published in Conference Proceedings (Yes/No)	Whether Int.(abroad) or Inter.(within country) or National or State / University Level	Title of Conference / Seminar	Organized by	Year Year	Research Score	Annx. Page Nos. (O1, O2, O3, ...)
1								
2								
3								
4								
5								
<b>Total of 6.</b>								



**Verified Research Score by Scrutiny Committee of 6:**

**7. Details of Refresher Course, FDP, RM, Orientation Programme, etc. attended** (Please attach copy of Certificates along with the copy of the permission letter/NOC issued by the competent authority of the University to attend the said online/offline program. Mention the Annx. No. as in the table below):

Sr. No.	Name of the Programme	Organizing Institute	Duration		Annx. Page Nos. (R1, R2, R3, ...)
			From	To	

- i. For Stage 1 to Stage 2: 1 Orientation of 21 days, and 1 Refresher Course/FDP of 01 week (5days) duration
- ii. For Stage 2 to Stage 3: Two Refresher/RM/FDP course of two weeks (10 days) or four courses of one week (5 days) duration
- iii. For Stage 3 to Stage 4: One Refresher/RM/FDP course of two weeks (10 days) or two courses of one week (5 days) duration)
- iv. For Stage 4 to Stage 5: Not Required

**Summary of Research Score of Table-2, Category – III**  
*(In separate sheet of paper)*

Sl. No.	From Sr. No. (Table-2)	Total Research Score Claimed (to be filled by the candidate)	Verified Research Score (to be filled by the members of Scrutiny Committee)
1.	1.		
2.	2.		
3.	3.		
4.	4.		
5.	5.		
6.	5(a)		
7.	5(b)		
8.	5(c)		
09.	6		
10.	After capping 5 (b) & 6 (max 30% of the total research score of the teacher concerned)		
Total of Sr. Nos. 1 to 4 and 6,8 & 10 from Col. 1			
No. of Categories covered out of six categories of Table-2 (Minimum 3 required)			
Minimum Research Score Required			

**Signature of the members of the Scrutiny Committee**

**Declaration**

I, \_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief. Further, I certify that all the supporting documents have been numbered and arranged in proper order.

Place: Signature of the applicant \_\_\_\_\_

Date: Designation

Forwarded by:

Signature with seal of Head of the School

Signature with seal of Chairman, PGCO

School of .....

**Table 2****Methodology for University and College Teachers for calculating Academic/Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

S.N.	Academic/Research Activity	Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper
2.	<b>Publications (other than Research papers)</b>		
	<b>(a) Books authored which are published by ;</b>		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>		
	Chapter or Research paper	03	03
	Book	08	08
3.	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>		
	<b>(a) Development of Innovative pedagogy</b>	05	05
	<b>(b) Design of new curricula and courses</b>	02 per curricula/course	02 per curricula/course
	<b>(c) MOOCs</b>		
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20	20
	MOOCs (developed in 4 quadrant) per module/lecture	05	05
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08	08
	<b>(d) E-Content</b>		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
4	<b>(a) Research guidance</b>		

	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G dissertation	02 per degree awarded	02 per degree awarded
	<b>(b) Research Projects Completed</b>		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	<b>(c) Research Projects Ongoing :</b>		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	<b>(d) Consultancy</b>	03	03
5	<b>(a) Patents</b>		
	International	10	10
	National	07	07
	<b>(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)</b>		
	International	10	10
	National	07	07
	State	04	04
	<b>(c) Awards/Fellowship</b>		
	International	07	07
	National	05	05
6.	<b>*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact - 5 Points
- ii) Paper with impact factor less than 1 - 10
- iii) Paper with impact factor between 1 and 2 - 15
- iv) Paper with impact factor between 2 and 5 - 20
- v) Paper with impact factor between 5 and - 25
- vi) Paper with impact factor >10 - 30

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.
- As per clarification received from UGC vide: F.9-1/2020 (PS/Misc) dated 23.12.2022 regarding the eligibility criteria for CAS promotions of University teachers:
  - i. from Academic level 12 to Academic level 13A- The Assistant Professor should produce documentary evidence that he/she is guiding doctoral candidates.
  - ii. from Academic level 13A to Academic level 14 - The Associate Professor should produce documentary evidence that the doctoral candidates registered under him/her have been awarded Ph. D degree.

**Part-C (Table-I and declarations)**

**Information submitted for the promotion from \_\_\_\_\_  
to \_\_\_\_\_ under CAS, with documentary evidence.**

**Table-I (as per Appendix-II of UGC Regulations-2018)**

	<b>Items</b>	<b>Give Details*</b>	<b>Documentary Evidence Attached at Annx.</b>
(A)	Administrative responsibilities such as HEAD, Chairperson/ Dean/ Director/ Coordinator/ Warden etc.		
(B)	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.		
(C)	Student related co-curricular, extension and field-based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural sports, NCC, NSS and community services.		
(D)	Organising seminars/conference/workshops other college/university activities.		
(E)	Evidence of actively involved in guiding Ph.D. student. If submitted with Part-B, please mention the annexure number.		
(F)	Conducting minor or major research project sponsored by National and International agencies. If submitted with Part-B, please mention the annexure number.		
(G)	At least one single or joint publication in peer-reviewed or UGC list of Journals. If submitted with Part-B, please mention the annexure number.		

\*Attach additional sheet(s) if necessary

Signature of Applicant  
Date:

Signature of Head with seal  
Date:

## **DECLARATION**

This is to certify that Dr./Mr./Ms. \_\_\_\_\_ of the School of \_\_\_\_\_ has satisfactorily **completed following examination duties** assigned to him during the \_\_\_\_\_ to \_\_\_\_\_. (Please mention the duration of evaluation)

Examination Duties Assigned and Performed at the Department Level (From \_\_\_\_\_ to \_\_\_\_\_)

<b>Sl. No</b>	<b>Name of the Examination</b>	<b>Duties Assigned</b> (Question setting/ invigilation/ Answer sheet evaluation)	<b>Extent to which carried out (%)</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Signature of Applicant

Date:

Signature of Head with seal

Date:



## **DECLARATION**

(To be submitted only if, Registration Letter is not available)

This is to certify that Dr. \_\_\_\_\_ of the School of \_\_\_\_\_ is currently supervising following Ph. D. students assigned to him/her since \_\_\_\_\_.

<b>Sl. No</b>	<b>Name of the student</b>	<b>Broad Area of Ph. D. Dissertation</b>	<b>Date of admission</b>

Signature of Applicant  
Date:

Signature of Head with seal  
Date:

## **DECLARATION**

This is to certify that I, Dr./Mr./Ms. \_\_\_\_\_ of the School of \_\_\_\_\_ have **completed** \_\_\_\_\_ % of classes assigned to me during the Assessment Period \_\_\_\_\_ to \_\_\_\_\_.

Signature of Applicant  
Date:

Signature of Head with seal  
Date:



# GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA) - 768004

No. 1318 /GMU

Date... 04.1.22/2024

## NOTIFICATION

In accordance with the instructions contained in Order No. 10844/SG (HE), Dated 05.11.2021 and in pursuance of Syndicate Resolution No. 35.04, Dated 04.03.2024, the following teachers of the University are hereby promoted to the Grade of Assistant Professor Stage-II under Career Advancement Scheme of UGC, 2018 Regulations. The Scale of Pay/ Academic Level and effective date of promotion are mentioned against each of the promoted candidates. They are requested to join the post within one month from the date of issue of this order/ due date of Promotion whichever is later, failing which their promotion shall be treated as cancelled.

Sl.No.	Name of the Teacher	Subject/ Department	Promoted to the Post	Effective date of Promotion	Scale of Pay/ Academic Level
01	Dr. Minaketan Bag	Anthropology	Asst. Professor (S-II)	24.01.2024	11
02	Dr. Raghunath Satpathy	Biotechnology	Asst. Professor (S-II)	07.03.2024	11
03	Dr. Swetaleena Tripathy	Biotechnology	Asst. Professor (S-II)	07.03.2024	11
04	Dr. Monty Kujur	Biotechnology	Asst. Professor (S-II)	07.03.2024	11
05	Dr. Santosh Kumar Sethi	Biotechnology	Asst. Professor (S-II)	02.03.2024	11
06	Dr. Ajaya Kumar Tripathy	Comp. Science	Asst. Professor (S-II)	01.02.2024	11
07	Dr. Usha Manashi Mohapatra	Comp. Science	Asst. Professor (S-II)	05.02.2024	11
08	Dr. Neena Dash	Education	Asst. Professor (S-II)	06.03.2024	11
09	Dr. Sanjukta Bhuyan	Education	Asst. Professor (S-II)	24.02.2024	11
10	Dr. P. Muralidhar Sharma	English	Asst. Professor (S-II)	02.02.2024	11
11	Dr. Rashmi	Geography	Asst. Professor (S-II)	24.01.2024	11
12	Dr. Sujit Kumar Jally	Geography	Asst. Professor (S-II)	22.01.2024	11
13	Dr. Sasmita Rani Shasini	History	Asst. Professor (S-II)	27.03.2022	11
14	Dr. Santosh Kumar Mallik	History	Asst. Professor (S-II)	19.02.2024	11
15	Dr. Atul Kumar Pradhan	History	Asst. Professor (S-II)	18.02.2024	11
16	Dr. Paramatap Pradhan	History	Asst. Professor (S-II)	18.10.2021	11
17	Dr. Rosaljen Rout	Lib. & info. Science	Asst. Professor (S-II)	18.11.2023	11
18	Dr. Jayendra Kumar Singh	Lib. & info. Science	Asst. Professor (S-II)	22.11.2023	11
19	Dr. Ashrita Patra	Mathematics	Asst. Professor (S-II)	07.03.2024	11
20	Dr. Ranjan Sethi	Odia	Asst. Professor (S-II)	18.01.2024	11
21	Dr. Parikhita Bhoi	Odia	Asst. Professor (S-II)	15.01.2024	11
22	Dr. Subhankari Pati	Philosophy	Asst. Professor (S-II)	16.10.2021	11
23	Sr. Jasabanta Sekhar Hansdah	Physies	Asst. Professor (S-II)	01.12.2022	11
24	Dr. Pranati Purohit	Physies	Asst. Professor (S-II)	17.02.2024	11





Email: registrar@gmuniversity.ac.in  
Website: www.gmuniversity.ac.in

# GANGADHAR MEHER UNIVERSITY

AMRUTA VIHAR, SAMBALPUR (ODISHA) - 768004

No..... /GMU

Date.....

25	Dr. Sanjukta Padhi	Psychology	Asst. Professor (S-II)	09.11.2023	11
26	Dr. Rupashree Goswami	Psychology	Asst. Professor (S-II)	05.11.2023	11
27	Dr. Rupashree Brahmakumari	Psychology	Asst. Professor (S-II)	08.11.2023	11
28	Dr. Prasanta Kumar Sethi	Sanskrit	Asst. Professor (S-II)	18.01.2024	11
29	Dr. Sushree Sasmita Pati	Sanskrit	Asst. Professor (S-II)	28.01.2024	11
30	Dr. Sala Besra	Sanskrit	Asst. Professor (S-II)	24.01.2024	11
31	Dr. Nirupama Sahoo	Statistics	Asst. Professor (S-II)	31.10.2023	11
32	Dr. Rajendra Gartia	Statistics	Asst. Professor (S-II)	08.09.2023	11

Memo No 1219 /GMU

Date 04/03/2024

Copy to Person Concerned. He/ She is required to submit his/her formal joining report through proper channel.

*Rom*  
04/03/2024  
REGISTRAR

Memo No 1220 /GMU

Date 04/03/2024

Copy forwarded for information to:

1. The Principal Secretary to the Chancellor, Gangadhar Meher University, Raj Bhavan, Odisha, Bhubaneswar-751008.
2. The Commissioner-cum-Secretary to Government, Department of Higher Education, Govt. of Odisha, Bhubaneswar-751001.

*Rom*  
04/03/2024  
REGISTRAR

Memo No 1221 /GMU

Date 04/03/2024

Copy forwarded for information and necessary action to:

1. The Chairman, P.G. Council, Gangadhar Meher University, Sambalpur.
2. The Head of the Department Concerned, Gangadhar Meher University, Sambalpur.
3. PA to VC/ PA to Registrar/ Director, IQAC/ Dy. Registrar/ CoF/ All Section Heads/ Library/ System Manager Cell.

*Rom*  
04/03/2024  
REGISTRAR

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04/03/2024  
REGISTRAR

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